

# Manage Suppliers

Under *Manage Suppliers*, you will find an overview of all suppliers registered in the system. Using the button "**Add Supplier**", you can create new suppliers and record their master data. Master data includes name, address, contact details, and optional internal notes. Existing suppliers can be edited or deleted at any time.

The screenshot shows the 'EDIT SUPPLIER' interface for a supplier named 'TIGER'. The top navigation bar includes 'Calculations', 'Offers', 'Orders', 'Invoices', and 'Purchases'. On the right, there are links for 'Feedback', 'Tools & Settings', and a user profile icon. Below the navigation, there are buttons for 'Articles', 'Deactivate Supplier', and a trash icon. The main content area is divided into two sections: 'Info about the supplier' and 'Last activities'. The 'Info about the supplier' section contains a form with fields for: 'Short Name' (TIGER), 'Company' (TIGER Coatings GmbH & Co. KG), 'City' (Wels), 'Postal Code' (4600), 'Street' (Negrellistraße), 'Street Number' (36), 'Country' (Austria), 'First Name', 'Last Name', 'Email' (office@tiger-coatings.com), 'Phone' (+43 7242 4000), 'Supplier Number' (1), 'VAT ID' (ATU25018405), and 'Notes'. There is a 'Save' button at the bottom right of the form. The 'Last activities' section shows two metrics: 'Total Number Of Purchases' (TOTAL: 0) and 'Total Purchase Value' (TOTAL: € 0.00). A 'stripe' logo is visible in the bottom right corner of the page.

When you click on a supplier, their detail view opens. Here you can see an overview of activities and edit the stored information.

Under the tab "**Articles**", you manage the articles associated with this supplier. Each supplier can have multiple articles, and each article can be listed in several **batch sizes**. Batches define the lot sizes in which the article is offered by the supplier. This information is important to ensure that material requirements and purchase suggestions consider realistic quantities.

The screenshot shows the 'TIGER Articles' table. The top navigation bar is the same as in the previous screenshot. Below the navigation, there is a search bar and a '+ Add Article' button. The table has the following columns: 'Article Name', 'Finish Type', 'Texture', 'Supplier Name', 'Supplier Article Name', 'Supplier Article Number', 'Own Article Number', 'Batches', 'Last Update', and 'Actions'. The table contains 11 rows of data, each representing a different article type from the supplier TIGER. The 'Actions' column for each row contains edit and delete icons.

Article Name	Finish Type	Texture	Supplier Name	Supplier Article Name	Supplier Article Number	Own Article Number	Batches	Last Update	Actions
RAL-7032	Seidenglänzend	Glatt	TIGER	Primer ca. RAL 7032	273/70001		20 kg: 276.00 € - 2.5 kg: 61.65 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-7042	Glänzend	Glatt	TIGER	Primer ca. RAL 7042	272/70855		20 kg: 165.80 € - 2.5 kg: 43.65 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-7042	Glänzend	Glatt	TIGER	Primer ca. RAL 7042 (Niedrigte...	271/70100		20 kg: 259.80 € - 2.5 kg: 58.08 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-7032	Glänzend	Glatt	TIGER	Primer RAL 7032 (Niedrigte...	271/70003		20 kg: 259.80 € - 2.5 kg: 58.08 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-7042	Stumpfmatt	Glatt	TIGER	Primer ca. RAL 7042	270/70400		20 kg: 259.80 € - 2.5 kg: 58.08 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-7042	Stumpfmatt	Glatt	TIGER	Primer ca. RAL 7042 AGA	270/70338		20 kg: 259.80 € - 2.5 kg: 58.08 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-7032	Stumpfmatt	Glatt	TIGER	Primer RAL 7032	270/70158		20 kg: 259.80 € - 2.5 kg: 58.08 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-CLEAR	Stumpfmatt	Glatt	TIGER	PE Clear Dead Matt	252/00999		18 kg: 381.42 € - 2.5 kg: 103.85 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-CLEAR	Stumpfmatt	Glatt	TIGER	Clear	252/00019		18 kg: 381.42 € - 2.5 kg: 83.08 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>
RAL-FARBLOS	Glänzend	Glatt	TIGER	Acryl Clear Wheel Refurbishing	250/00999		18 kg: 326.88 € - 2.5 kg: 90.53 €	6 minutes ago	<a href="#">Edit</a> <a href="#">Delete</a>

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Finish Type	Texture	Supplier Name	Supplier Article Name	Supplier Article Number	Chem Article Number	Batches	Last Update	Actions
<b>Edit Article</b> <span style="float: right;">✕</span>								
Color (RAL) 7042	Finish Type Glänzend	Texture Glatt	Own Article Number	Supplier Article Name Primer ca. RAL 7042	Supplier Article Number 272/70855			
<input type="checkbox"/> Preferred	<input checked="" type="checkbox"/> Inventory							
<b>Batches</b> <span style="float: right;">+ Add Batch</span>								
Batch Name 20 kg Box	Batch Size 20	Price 165.80					<input type="checkbox"/> Inactive	
Batch Name Minipack 2.5 kg	Batch Size 2.5	Price 43.65					<input type="checkbox"/> Inactive	
							<span>Cancel</span> <span>Save</span>	
Stumpfmet	Glatt	TIGER	Clear	252.00019	18 kg 38142 € - 2 kg 83.08 €	5 minutes ago		

For each article, the following information can be maintained:

- Article name, color code, color system, gloss level, and surface structure
- Batches, i.e., the available lot sizes
- Preferred option: If an article is marked as preferred, it will be prioritized in automatic purchase suggestions, even if its price is higher than competing products.

This way, you always maintain a clear overview of your suppliers and the materials they offer.

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